

# IMPACT SPECIALTIES, INC.

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www.isiprint.com

## Impact's Custom Envelope Forms

Impact understands that you may have some unique envelope form requirements. We can create a custom envelope form for your business. You can completely design your own custom envelope or make changes to one of our existing forms. There is a one time \$85 custom form charge for typesetting, plate and press make ready. Making your own custom envelope is simple!

- Use the template provided to design your layout.
- Send us the draft layout with your custom order.
- Include a clean black and white copy of your logo.
- Our typesetter will work with you to ensure the design will work on our press. We will prepare a proof for your approval.
- Upon approval, we will make the plate and produce your order.
- Your custom plate will be filed and ready for future reorders.

*(Each reorder for custom forms does require an additional \$15 charge)*

## Design Considerations

The design must fit in the dotted area as shown in the template provided.

Sequential number is optional for your custom envelope form. If you choose to have your envelope forms numbered, please note the amount of space reserved for the number can not altered. The numbering must be positioned on the right side of the form.

The flap of the envelope may be printed or left blank.

**ANY QUESTIONS OR TO PLACE AN ORDER CALL**

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